

Job Description			
Job Title	Adult Care - Regulatory Inspector (South West)	Job Family	Legal & Compliance
Reporting to	Senior Regulatory Inspector Adult Care	Job Code	
Location	South East	Evaluation Date	
Job Purpose			
<p>To work as part of an expert team to ensure robust reviews of compliance at Priory Adult Care sites are carried out and comprehensive reports of findings are provided.</p> <p>To report on adherence to the required regulations, legislation and company expectations, ensuring that the safeguarding and wellbeing of children and young people is paramount.</p>			
Responsibilities			
<ol style="list-style-type: none"> 1. To work with an expert team and conduct reviews in accordance with inspection frameworks. To complete these to the highest possible standards in line with statutory, legislative and company expectations. 2. To provide initial verbal and written feedback on the day of an inspection to the Site Manager reporting by exception. 3. To provide accurate and appropriately evidenced reports on compliance, highlighting areas of concern and best practice and making clear recommendations using company systems, and in agreed timescales. 4. To escalate areas of concern within the division and operational management team where services are in need of improvement to meet the required standards. 5. To ensure the "voice of the user" is influencing the agenda, and significant note is taken of the user experience. 6. To undertake comprehensive and methodical preparation from a variety of sources to ensure that the review is robust, consistent and effective. 7. To take part in incident, complaints and compliance investigations where appropriate. 8. To assist in the assimilation, production and analysis of compliance and governance data to assist the company to identify areas of concern, good practice and themes and trends. 9. To monitor adherence to policies and procedures at all levels within the services and identify any shortfalls in training that do not meet the requirements detailed in our policies. 10. To monitor, review and undertake quality assurance checks on reports generated by the education compliance team as required. 			
Information			
<p>Ensure appropriate information governance and the secure safekeeping and disposal of highly confidential information.</p>			
Autonomy			
<p>Works to agreed short-term objectives where the impact of judgements, decisions and professional advice will be immediately obvious.</p>			
Knowledge / Education / Skills			
<p>You will have extensive experience of working in residential adult social care services and a robust understanding of safeguarding issues and procedures. You will also have in-depth knowledge of the relevant regulations, standards, inspection frameworks and statutory guidance. You will understand how these should be applied and demonstrated in adult social care services to ensure the safety and wellbeing of adults, good service user</p>			

and stakeholder experience and satisfaction, positive regulatory performance, and a platform for excellence.

Excellent people management skills

Excellent communication skills both written and oral

Experience

A seasoned professional with extensive experience within adult social care services – residential and supported living.

Experience in undertaking inspections and/or monitoring compliance, preferably with a regulator, is essential.

Communication

Communication and/or interaction are a key feature of the role. The role holder will regularly be dealing with demanding and difficult situations, which require highly developed and well-practiced communication and interpersonal skills.

Working Environment

Homes based with travel to sites in the South and South East of England as agreed.

Current full UK driving licence, covered for business use on own motor vehicle.

Safeguarding

All Priory Group colleagues have a responsibility to safeguard the individuals we care for, these may be adults and children or individuals connected to the people Priory supports. Colleagues must ensure they are aware of the local child and adult safeguarding policies and procedures in their service, in addition who to contact within the Local Authority Safeguarding Team for further advice.

All colleagues are required to attend safeguarding training appropriate to their role and to undertake additional training in associated areas.

Upholding Company Behaviours

This provides some guidance on the types of conduct to support the Company Behaviours

Behaviour	Evidence
Putting people first - we put the needs of our service users above all else	<ul style="list-style-type: none"> Strives to ensure every colleague is able to make a positive and lasting difference to our patients, clients and residents and their families Actively seeks to develop the potential of every service user and staff member
Being supportive - we support our colleagues, our service users and their families when they need us most	<ul style="list-style-type: none"> Celebrates success and supports colleagues through difficult times Demonstrates loyalty to colleagues, manager and team
Acting with integrity - we are honest, transparent and decent. We treat each other with respect	<ul style="list-style-type: none"> Is honest and respectful in all interactions with colleagues and customers Demonstrates emotional control Ensures accurate recording of any transactions and interactions on all company documentation

	<ul style="list-style-type: none">• Challenges poor performance and behaviours
Striving for excellence - for over 140 years, we have been trusted by our service users with their care. We take this trust seriously and constantly strive to improve the services we provide	<ul style="list-style-type: none">• Always puts service quality first• Shares and encourages innovation• Keeps on top of new developments in the sector
Being supportive - we support our colleagues, our service users and their families when they need us most	<ul style="list-style-type: none">• Promotes the company in a positive way at all times• Strives for positive outcomes, especially when times are challenging