

## **BRAIN INJURY SERVICES, ASSISTANT PSYCHOLOGIST**

**Job Title:** Assistant Psychologist  
**Responsible to:** Consultant Clinical Psychologist  
**Base:** Burton Park, Leicestershire

### **JOB SUMMARY**

Assistant Psychologists directly support registered psychologists and are embedded within the clinical teams. Key functions include (but are not limited to): contributing to psychological assessment, compilation of reports and psychological interventions under supervision of a consultant psychologist; undertaking clinically relevant audits; collecting, analysing and reporting on a range of statistics; collaborating on agreed research projects; and devising and undertaking teaching and training of staff. This is not an exclusive list but comprises examples of the type of work expected to be undertaken.

### **DUTIES AND RESPONSIBILITIES**

(under the supervision of a Consultant Psychologist)

#### **1. Clinical**

- 1.1 To contribute to psychological, behavioural and risk assessments.
- 1.2 To participate in the risk assessment process through gathering and collation of relevant information.
- 1.3 To provide, as appropriate, psychological interventions to inpatients, as prescribed by a registered psychologist and to monitor outcome.
- 1.4 To help develop group work materials, lead sessions and evaluate effectiveness.
- 1.5 To participate in community assessments and skills training.
- 1.6 To function as an effective member of the transdisciplinary team.

#### **2. Research and Evaluation**

- 2.1 By agreement, to undertake or contribute to research relevant to the service
- 2.2 Evaluate individual and ward-wide programmes.
- 2.3 Maintain a database of information routinely collected from observational recording measures and summarise results from this to inform clinical reviews.
- 2.4 Take responsibility for ensuring completion of outcome measures by the transdisciplinary team as required.

2.5 To contribute to written reports.

### **3. Teaching & Training**

3.1 To contribute to relevant teaching and training sessions, including induction of new staff and refresher training delivered annually to all members of the transdisciplinary team.

3.2 To prepare teaching materials as directed.

### **4. Management and Administration**

4.1 To maintain appropriate records of work undertaken, and any other information requirements.

### **5. Professional Development**

5.1 To observe professional codes of conduct at all times.

5.2 To observe agreed operational policies.

5.3 To attend and contribute to professional meetings.

5.4 To attend supervision and to maintain records of sessions.

### **6. Additional**

6.1 To undertake, by mutual agreement, an additional duties which may, from time to time, arise.

6.2 As a responsible member of staff duties to be carried out in an appropriate manner, and in accordance with all relevant Health and Safety legislation and guidance procedures, including those laid down by policy.

6.3 The post-holder must not by any act of omission, or on their part, create a threat to health and safety to any person or themselves.

The above is intended to indicate the nature of duties required and should not be regarded as an exhaustive list.

The above job description is intended to act as a flexible guide to the duties of the post and will, therefore, require revision in consultation with the post holder to reflect any changing requirements to enable the department and the Hospital to achieve their goals and objectives.

## PERSON SPECIFICATION

**Job title: Assistant Psychologist, BIS**

	<b>ESSENTIAL</b>	<b>HOW TESTED</b>
<b>EDUCATION</b>	<p>Minimum of upper second class honours degree in Psychology.</p> <p>Eligible for Graduate Membership of the British Psychological Society.</p>	Application Form & Interview – all criteria
<b>EXPERIENCE</b>	<p>Previous experience of working in a clinical setting for at least 12 months or equivalent.</p> <p>Previous experience of working with challenging behaviour.</p> <p>Experience of either of the following would be advantageous:</p> <ul style="list-style-type: none"> <li>• Working with people with acquired/progressive neurological conditions</li> <li>• Previous role as an Assistant Psychologist (permanent or in a voluntary capacity)</li> </ul>	Application Form & Interview – all criteria
<b>KNOWLEDGE AND SKILLS</b>	<p>Understanding of and willingness to work within therapeutic frameworks based on the neurobehavioural paradigm.</p> <p>Ability to work within and be a fully functioning member of a transdisciplinary team.</p> <p>Ability to work flexibly and independently under the supervision of a registered Psychologist.</p> <p>Computer skills (word processing and data analysis, including SPSS).</p> <p>Confidence and the ability to present results of assessments at review and other meetings as well as in written form.</p> <p>Confidence and the ability to undertake staff training regarding a range of skills, including use of observational recording measures and behavioural interventions.</p>	Application Form & Interview – all criteria

	Good interpersonal and communication skills.	
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