

Job Description

Job title	Specialty Doctor	Job family	Healthcare
Reporting to	Consultant psychiatrist	Job code	
Location		Evaluation Date	28.1.16

Job Purpose

To deliver a high quality clinical service to patients. To work closely with the unit's multi-disciplinary team, Resident Medical Officer (RMO) and General Practitioner to ensure that patients receive a holistic and person-centric treatment programme based on the recovery model.

Responsibilities

- Undertake psychiatric and external assessments for clients referred to the unit to determine the appropriate level of care to be provided, under the direction and supervision of the Consultant Psychiatrist, and work with the unit multi-disciplinary team to ensure delivery of the Care Programme.
- Prepare discharge summaries, reports and other associated documentation as necessary e.g. for CPA meetings, as directed and supervised by the Consultant Psychiatrist.
- Participation in learning activities and supervision.
- Participation in Clinical Governance activities, and account for contracted hours utilised in research, Continuing Professional Development and other non-clinical duties as necessary and in a timely manner.
- Working effectively with colleagues to ensure that clients have access to appropriate medical cover at all times, which will require participation in an on-call rota for the site.
- The post holder will be expected to support the GP in delivering physical health care and emergency treatment to patients in complex care.
- To support the RMO and GP in delivering a consistently high standard of medical care to all patients on site. Be responsible for inducting new RMO's and providing cover for them when they are on compensatory rest periods.
- Share responsibility for taking bloods with the site phlebotomist and RMO as necessary.
- Arrange appropriate clinical tests and investigations and take responsibility for chasing up results and acting on them in a timely manner.
- Ensure physical observations by ward staff are carried out in accordance with medical instructions. Review physical observation findings and act upon them in a clinically appropriate manner.
- Any other duties considered to be commensurate with the level of the post

Knowledge / Education / Skills

MB.BS or equivalent.
GMC registration and license to practice
Appraisal or RITA in last year
In good standing with the Royal College of Psychiatrists for CPD

Experience

Experience working in mental health
Appropriate experience for specialty being applied for.
Experience of working in multi-disciplinary teams

Communication

Taking histories from patients
Communication with relatives
Communication with GPs, CMHTs, care coordinators, acute trusts as applicable
Discharge summaries

Responsibility

Information

Shared responsibility for the confidentiality, security and accuracy of patient records, data and information. Ensuring good quality patient documentation, which meets the Regulatory guidelines and statutory requirements.

Working Environment

Regular exposure to emotionally demanding and distressing situations is a feature of this post.
Out of hours working is a feature of this post.

Upholding the Company Behaviours

This provides some guidance on the types of conduct to support the Company Behaviours

Behaviour	Evidence
Putting People First	<ul style="list-style-type: none"> Strives to ensure every colleague is able to make a positive and lasting difference to Service Users and their families Actively seeks to develop the potential of every service user and staff member
Being a Family	<ul style="list-style-type: none"> Celebrates success and supports colleagues through difficult times Demonstrates loyalty to colleagues, manager and team
Acting with Integrity	<ul style="list-style-type: none"> Is honest and respectful in all interactions with colleagues and customers Demonstrates emotional control Ensures accurate recording of any transactions and interactions on all company documentation Challenges poor performance and behaviours
Being Positive	<ul style="list-style-type: none"> Promotes the company in a positive way at all times Strives for positive outcomes, especially when times are challenging
Striving for Excellence	<ul style="list-style-type: none"> Always puts service quality first Shares and encourages innovation Keeps on top of new developments in the sector